# Hunter oil company, inc.



### Employment Application

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | |
| Last Name | | |  | | | | | | | | | First |  | | | | | | M.I. | | DOB | |  | |
| Street Address | | | |  | | | | | | | | | | | | | | | Apartment/Unit # | | | |  | |
| City |  | | | | | | | | | | | State |  | | | | | | ZIP |  | | | | |
| Phone |  | | | | | | | | | | | E-mail Address | |  | | | | | | | | | | |
| Date Available | | | |  | | | | | | Social Security No. | | |  | | | | | Desired Salary | | |  | | | |
| Position Applied for | | | | | |  | | | | | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | | | | | YES | | NO | | If no, are you authorized to work in the U.S.? | | | | | | | | | YES | | NO |
| Have you ever worked for this company? | | | | | | | | | YES | | NO | | If so, when? | | |  | | | | | | | | |
| Have you ever been convicted of a crime? | | | | | | | | | YES | | NO | | If yes, explain | | |  | | | | | | | | |
| Do you know anyone employed or who has been employed with this company? | | | | | | | | | YES | | NO | | If yes, whom? | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | | | | | |
| High School | | |  | | | | | | | | Address | |  | | | | | | | | | | | |
| From | |  | | | To | |  | Did you graduate? | | | YES | | NO | | Degree | |  | | | | | | | |
| College | |  | | | | | | | | | Address | |  | | | | | | | | | | | |
| From | |  | | | To | |  | Did you graduate? | | | YES | | NO | | Degree | |  | | | | | | | |
| Other | |  | | | | | | | | | Address | |  | | | | | | | | | | | |
| From | |  | | | To | |  | Did you graduate? | | | YES | | NO | | Degree | |  | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| Have you ever been discharged or asked to resign any position? | | | | | | | | | YES | | NO | | If yes, explain | | |  | | | | | | | | |
| Do you on a regular basis use any illegal drugs? | | | | | | | | | YES | | NO | |  | | |  | | | | | | | | |
| Have you ever received Workman’s Compensation or Disability Income? | | | | | | | | | YES | | NO | | If yes, explain | | |  | | | | | | | | |
| Have you ever had problems with your: | | | | | | | | |  | |  | |  | | |  | | | | | | | | |
| Heart? | | | | | | | | | YES | | NO | |  | | |  | | | | | | | | |
| Hernia? | | | | | | | | | YES | | NO | |  | | |  | | | | | | | | |
| Back? | | | | | | | | | YES | | NO | |  | | |  | | | | | | | | |
| Other? | | |  | | | | | | | | | | | | | | | | | | | | | |
| Do you have a valid Driver’s License? | | | | | | | | | YES | | NO | | If yes, give # and State | | |  | | | | | | | | |
| Do you have a CDL License? | | | | | | | | | YES | | NO | |  | | |  | | | | | | | | |
| Have you ever been convicted of driving while under the influence of an intoxicant? | | | | | | | | | YES | | NO | | If yes, when? | | |  | | | | | | | | |
| Do you have transportation at all times? | | | | | | | | | YES | | NO | |  | | |  | | | | | | | | |
| If no, how will you get to work? | | | | | | | | |  | | | | | | | | | | | | | | | |
| Are there any reasons why you think you would have difficulty performing the job applied for? | | | | | | | | | | | YES | | NO | | |  | | | | | | | | |
| If yes, please explain why? | | | | | | | | |  | | | | | | | | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Previous Employment | | | | | | | | | | | | | | | | | | | |
| Company | | |  | | | | | | | | | Phone | ( ) | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
| Company | | |  | | | | | | | | | Phone | ( ) | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
| Company | |  | | | | | | | | | | Phone | ( ) | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Military Service | | | | | | | | | | | | | | | | | | | |
| Branch | |  | | | | | | | | | | | | From | |  | To |  | |
| Rank at Discharge | | | | | |  | | | | | | | | Type of Discharge | | | | |  |
| If other than honorable, explain | | | | | | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Disclaimer and Signature | | | | | | | | | | | | | | | | | | | |
| I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview  may result in my release. | | | | | | | | | | | | | | | | | | | |
| Signature | | | |  | | | | | | | | | | | | Date |  | | |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EMERGENCY CONTACT | | | | | | | | | | |
| Last Name | |  | | First |  | | M.I. | |  |  |
| Street Address | | |  | | | |  | | |  |
| City |  | | | State |  | | ZIP |  | | |
| Phone |  | | | E-mail Address | |  | | | | |